

## **ENVIRONMENT OF CARE**

### **ADM – 067.6 Attachment F**

#### **I. Call Ext. 33 for the following emergency codes**

- Code Blue: Medical Team Emergency
- Code Orange: Hazardous Spill
- Code Yellow: Trauma Team Activation
- Code Red: Fire Emergency
- Code Pink: Infant Abduction
- Code Purple: Child Abduction
- Code Gray: Combative Person
- Code Silver: Person with weapon and/or active shooter and/or hostage situation
- Code Triage Internal: Activate Emergency Operations Plan for internal incident
- Code Triage External: Activate Emergency Operations Plan for external incident

#### **II. Identification Badges**

- Your ID badge must be worn on the upper body with the photo facing forward at all times when on the premises
- If you lose your ID, you must report it missing to Security (Ext. 12313) and the Parking Office (Ext. 12214)

#### **III. Safety**

- Know location of the Safety Manual
- Know to complete a Patient/Visitor Event Report in the event something unusual happens to you or your patient

#### **IV. Hazardous Materials/Waste**

- Wear proper protective gear
- Inquire regarding proper disposal of chemicals
- Require labels on all chemicals that are used by you
- Know where the MSDS for chemicals in your area are located

#### **V. Utilities Failure**

- Know that the hospital's emergency power generators will start in less than 10 seconds.
- Know that these power supply systems are tested on a weekly basis.

#### **VII. Fire/Life Safety**

- Rescue endangered patients/close doors
- Activate the alarm system
- Call Ext. 33 to report fire
- Contain the fire
- Extinguish the fire
- Know where the fire alarm and fire extinguishers are located
- Know that the hospital is a series of smoke compartments designed to prevent the spread of smoke and fire
- Know that you may be needed to help transfer patients to another area

#### **IN CASE OF FIRE – SAFE**

- **Safety of Life** – Remove occupant & close door
- **Alarm** – Activate a manual pull station & dial 33
- **Fight the fire** – If safe to do so. Use extinguisher.
- **Evacuate** – if danger of smoke or fire spread

#### **VIII. Fire Extinguisher Use - PASS**

- Pull the pin
- Aim the hose/extinguisher
- Squeeze the handle
- Sweep from side to side

#### **IX. Evacuation Procedure**

- Move horizontally beyond next fire/smoke door
- Move vertically, two floors minimum or unit capable of receiving patient type
- Meet at designated assembly area
- Account for all staff and patients
- Notify emergency operations center Ext. 12342 of status/missing persons
- Patient Priority – those closest to danger, ambulatory, those you can move yourself, those you need help to move

#### **X. Medical Equipment Malfunction**

- Remove from service and sequester any medical equipment you suspect or know

<ul style="list-style-type: none"><li>• You may be needed to assist patients whose equipment has failed</li><li>• Know processes to follow in event of utilization failure</li></ul> <p><b>VI. Infection Control</b></p> <ul style="list-style-type: none"><li>• Perform hand hygiene prior to every patient room entry and exit, between patient contact, before donning and after removing gloves, before handling an invasive device, after contact with body fluids or excretions, mucous membranes, non-intact skin or wound dressings and any time as needed such as after sneezing or coughing, and before handling food or oral medications</li><li>• Follow all posted instructions for wearing personal protective equipment</li></ul> <p>Consult with any questions (Ext. 15510)</p>	<p>was involved in a patient incident notify Risk Management immediately</p> <ul style="list-style-type: none"><li>• Assure that all equipment is reviewed by the Biomedical Dept. before it is used in patient care.</li></ul>
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I have read and understand information on the CHLA Environment of Care:

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Signature

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Date

\_\_\_\_\_  
Print Name

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